

**MINUTES
PARK COMMITTEE
Wednesday, February 11, 2015
City Hall, Room 207
5:30 P.M.**

MEMBERS PRESENT: Aldermen Jerry Wiezbiskie, Joseph Moore, Brian Danzinger, and David Nennig

Ald. Danzinger arrived at 5:34 p.m.

MEMBERS ABSENT: None

OTHERS PRESENT: Dawne Cramer, Dan Ditscheit, Keith Wilhelm, Rick Jensen, Andy Rosendahl, and Atty. Joanne Zlotek

Approval of the minutes of the meeting of January 14, 2015

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the minutes of the meeting of January 14, 2015. Motion carried.

Adoption of the Agenda

A motion was made by Ald. Moore and seconded by Ald. Nennig to adopt the agenda of the February 11, 2015, Park Committee meeting. Motion carried.

1. Discussion/Action on revisions to the 2015 Community Development Block Grant park proposals

We have just received new information and maps pertaining to new Community Development (CD) eligible areas. We had a few surprises on areas that were CD-eligible for years and are now not eligible. Areas such as Anne Sullivan, Fisk, Joannes, East River Optimist Park, and Eisenhower are no longer eligible. New areas that are eligible now are Astor Park, Baird Place, Bay Beach Park, East River Van Beaver, Lakeside Place, Mather Heights Parks, Mahon Park, the Wildlife Sanctuary, Beaver Dam Park, Fireman's Park, and Marquette Park. After reviewing this information with the Planning Department, we had to revise our request.

Our total request for CD funding is \$150,000. At our October 1, 2014, Park Committee meeting, this Committee selected to remove six tennis courts at Perkins Park and install two new tennis courts for a total of \$120,000. The remaining \$30,000 was going to be used for the walking trail behind Anne Sullivan School. Anne Sullivan is now no longer CD-eligible, so we no longer have funds available to do this project. The Planning Department also requested that we only select projects that can be completed in 2015. Due to engineering shortages and backlog of priority funded projects, the Perkins Park

tennis courts probably would not happen in 2015. Therefore, our new proposal would be to use \$120,000 for the demolition of properties located at 517-525, 529, and 535 St. George Street and 1306 and 1340-1356 Main Street. All of these properties were purchased for the East River Trail expansion.

This proposal would be contingent upon Housing & Urban Development (HUD) approval of this project, which we would propose this to them if you approved this tonight. If HUD does not approve this project, we would propose to use the \$120,000 to fund two playground replacements, each at a cost of \$60,000. These playgrounds would have to be in CD-eligible areas. The next two oldest playgrounds on our list are Fireman's Park that just became CD-eligible and John F. Kennedy Park East.

Since the Anne Sullivan walkway is not eligible for funding anymore, we are instead proposing to replace the asphalt walk in Baird Place for \$30,000. This eight-foot-wide asphalt walk is in terrible condition.

Ald. Wiezbiskie asked why Eisenhower Park and School were no longer eligible. Staff replied that the new CD-eligibility was based on 51% of the households in that area were at or below 80% of the median income, and the information came from the 2010 census.

Ald. Nennig asked how census data could determine if a park was eligible. A. Rosendahl responded that the household income in the block group surrounding a park is averaged.

Ald. Nennig would like to discuss the boundary modifications with the Planning Department.

Ald. Danzinger agreed.

Ald. Wiezbiskie questioned how the Park Committee could move forward on projects that are either in progress or have a great need after the boundaries have changed. Staff said projects in process can continue; projects not yet started would not be eligible.

Planning Department staff has not submitted the proposal to HUD yet. This recommendation will likely go to the Redevelopment Authority in March for approval.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to approve the revisions to the 2015 Community Development Block Grant park proposals and to forward the request to the Redevelopment Authority for approval. Motion carried.

2. Discussion/Action on the request by Wisconsin Public Service to approve a utility easement at Jackson Square Park

Wisconsin Public Service approached staff to request placing a gas vault within Jackson Square Park. They already have an existing vault in the park along Madison Street. This vault needs to be replaced. They would like to move it out of the right-of-way due to multiple utility conflicts. Staff met with Wisconsin Public Service onsite and selected an appropriate location with the least amount of disturbance to the park and trees. A similar type of vault was placed in Seymour Park a few years ago. The easement agreement was reviewed by the Law Department.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the request by Wisconsin Public Service for a utility easement in Jackson Square Park. Motion carried.

3. Report of the Purchasing Manager:

Discussion/Action on the request to approve to award a two-year contract for portable toilet rentals to AAA Portables for \$22,186 with options for three 1-year contract renewals by mutual consent

Purchasing Manager Rick Jensen stated that a Request for Quotes was sent out for a new contract for portable toilet rentals for various parks throughout the City. The recommendation is to award a 2-year contract with options for three 1-year renewals to the lowest bidder, which is AAA Portables, our current vendor.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve to award a two-year contract for portable toilet rentals to AAA Portables for \$22,186 with options for three 1-year contract renewals by mutual consent. Motion carried.

4. Discussion/Action on the update to the request to send the Zippin Pippin cars to Philadelphia Toboggan Company for Non-Destructive Testing (NDT) and overhaul

It is recommended by the manufacturer, Philadelphia Toboggan Company, that the Zippin Pippin cars be overhauled every five years. The main reason is safety and to guarantee the manufacturer's warranty.

At the July 9, 2014, Park Committee meeting, we presented an estimate to do Non-Destructive Testing (NDT) and overhaul of the Zippin Pippin cars. That estimate came in at \$41,707.90 for NDT, tear down, inspections, bearing replacement, and reassembly. We also told you cost for parts could range from \$10,000 to \$50,000 unless something major is found. We would expect around \$20,000 in parts, and we would come back to you if needed. At that meeting, the Committee approved \$67,000.

After inspecting the cars, unfortunately Philadelphia Toboggan Company notified us that the lap bars should be replaced, which will greatly exceed our \$20,000 estimate for parts. We have 60 lap bars. The cost of those lap bars is \$35,738.40.

All other parts came in at \$26,668.02, which was \$6,668.02 over our estimate. The total cost for parts is \$62,406.42. The labor and shipping costs remained the same.

The funds to pay for this project will come from the Bay Beach fund. Because we had exceeded our \$20,000 estimate in parts and now have to replace the lap bars, we brought the item back to this Committee for approval of the additional repairs.

Ald. Wiezbiskie asked if there were other companies that could perform this work. Staff responded there are other companies that make other coaster cars, but Philadelphia Toboggan Company would be the only company that can work on our specific cars. We have many rides at Bay Beach that are single source for parts and repairs.

Ald. Moore wanted to know if we had a warranty with this company and if they were going to buy the lap bars back from us. Staff replied that we have a warranty; Philadelphia Toboggan Company will not buy the lap bars from us, but we are keeping them.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve \$109,114.32 from the Bay Beach fund to be used for repairs, labor, ND testing, and parts for the Zippin Pippin cars. Motion carried.

5. Director's Report

We have had a great month of terrific ice. The Green Bay Gamblers and the St. Norbert College hockey teams have had skate nights with the public at our rinks.

Due to the low snow levels, crews are in the process of spreading wood chips under trees and plants at Colburn Park and Bay Beach.

A Request for Quotes was sent out to several architects to develop a conceptual design and detailed cost estimate for the Bay Beach Pavilion.

AECOM submitted a 75% draft for the engineering of the train slide and new rides. Staff is in the process of reviewing.

Park staff completed a conceptual design for the proposed train storage facility.

Robert E. Lee continues to work on the west-end parking lot engineering. We will bid this out later this winter for spring 2015 construction.

The Eighth Street playground design has been finalized. We are in the process of purchasing the equipment.

The Green Bay Bullfrogs have begun their design work on this year's proposed projects.

We have reviewed preliminary plans for the Tank splash pad.

We will be offering two sessions of lifeguard training at Southwest High School Pool before the summer begins – Session 1 is March 21-24, 2015, and Session 2 is April 25-26 and May 2-3, 2015.

Our Learn to Ice Fish program is filled to capacity.

We have experienced an incredible response to our Introductory to Beekeeping series. Our current program is also filled to capacity with a number of people on the waiting list to enroll in future classes.

A motion was made by Ald. Danzinger and seconded by Ald. Nennig to receive and place on file the Director's Report. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Nennig to adjourn the meeting. Motion carried.

Meeting adjourned at 5:56 p.m.